

Regulations on Tuition Fee Refunds

1. Student Visa Holders Tuition Fee Refund Policy

(1) Refunding of First-Year Tuition Fees

1) Application Fee and Enrollment Fee

Since the Application fee is considered as payment for the screening fee and student visa application, it is non-refundable. The enrollment fee is payment for a series of administrative tasks related to securing enrollment for applicants and preparation for acceptance and is non-refundable regardless of enrollment.

2) Course Fees and Others

- ① In cases of enrollment cancellation or mid-term withdrawal, the refund content and conditions shall be determined based on the submission date of the withdrawal (or the notice of withdrawal)
- ② For mid-term withdrawals, 70% of the tuition fees from the semester in which the withdrawal form was submitted and thereafter shall be subject to refund.
- ③ All fees charged by the bank for transferring the refund will be paid the person receiving the refund.
- ④ Depending on the circumstances, there may be fees charged for cancelling.

A.) Before Visa Acquisition: Amount deducted for application, enrollment, and bank transfer fees.

- ① Conditions: Return of Certificate of Enrollment, Return of Certificate of Eligibility for Resident Status
- ② Cancellation Fee: None

B.) Visa Denial: Amount deducted for application, enrollment, and bank transfer fees.

- ① Conditions: Return of Certificate of Enrollment, Confirmation of Visa Denial
- ② Cancellation Fee: None

C.) After Visa Acquisition, Before Arrival in Japan: Amount deducted for application, enrollment, and bank transfer fees.

- ① Conditions: Return of Certificate of Enrollment, Confirmation of Visa Cancellation
- ② Cancellation Fee: None

D.) After Arrival, Before Course Commencement: Amount deducted for application, enrollment, bank transfer, and cancellation fees.

- ① Conditions: Submission of confirmation of complete loss of student visa status due to permanent return to home country, etc.
- ② Cancellation Fee: ¥50,000

- E.) After Arrival, After Course Commencement (Mid-Term Withdrawal): Amount deducted from 70% of the unattended semester's tuition fees, excluding cancellation and remittance fees.
- ① Conditions: Submission of confirmation of return to home country within 1 month after withdrawal, and confirmation of loss of student visa status for study abroad (provided with an application for change of resident status has been made within 1-month after withdrawal)
 - ② Cancellation Fee: ¥ 50,000
- (2) Refund of Tuition Fees for Mid-Term Withdrawal from Second Year Onward
Tuition Fees and related fees from the semester following the submission of the withdrawal form are subject to refund, with cancellation and remittance fees deducted from the account.
- ① Conditions: Submission of confirmation of return to home country within 1 month after withdrawal, and confirmation of loss of student visa status for study abroad (provided that an application for change of resident status has been made within 1 month after withdrawal)
 - ② Cancellation Fee: ¥ 50,000
- (3) Mid-term Withdrawal Due to Advancement to Higher Education
- 1) For Students Enrolled for Less Than 1 year:
Considered as mid-term withdrawal and subject to similar procedures for refund. However, this does not apply if prior permission was obtained at the time of enrollment.
 - ① Conditions: Submission of confirmation of enrollment certificate or student ID at the new institution
 - ② Cancellation Fee: ¥ 50,000
 - 2) For Students Enrolled for 1 Year or More:
Tuition fees and related fees from the semester following the submission of the withdrawal form are subject to refund, with cancellation and remittance fees deducted from the amount.
 - ① Conditions: Submission of confirmation of enrollment certificate or student ID at the new institution
 - ② Cancellation Fee: ¥50,000

2. Exclusions from Tuition Refund Eligibility

(1) Forced Eviction or Expulsion

No tuition refund will be provided for students subjected to forced eviction or expulsion.

(2) Delayed Arrival

No refund will be issued for unattended class sessions due to delayed arrival.

3. DISCLAIMER

In cases of natural disasters, accidents, infectious diseases, transportation strikes, adverse weather conditions, or other circumstances where transportation may be halted, if classes are unavoidably suspended, we shall be exempt from liability, and no refunds will be provided for the suspended classes.

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